



# Product Substitution Sheet

TO:

Project Number		Project Name			
Requester			Phone Number		
Requester's Street Address		City	State	Zip Code	
Specified Item					
Section	Page	Paragraph	Description		
Proposed Substitution:					
<p>Attached data includes product description, specifications, drawings, photographs, performance and/or test data adequate for evaluation if the request; applicable portions of the data are clearly identified. Attached data also includes description of changes to Contract Documents which proposed substitution will require for its proper installation.</p>					

**Supporting Data Attached:**  Drawings  Product Data  Samples  Tests  Reports  Other

**The Undersigned certifies:**

- Proposal substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to build design, including A/E design, detailing, and construction costs caused by the substitution.

Submitted by		
Signature		
Firm		
Street Address		
City	State:	Zip Code
Phone Number	Date	
Additional Remarks		

**Review & Action**

- Approved
- Not Approved
- Approved As Noted
- Request Received Too Late